



# Alternative Living Solutions

Be a StarThrower and Become a Difference Maker

## **Program Description for ALS Transitional Living Services**

### **1. Mission Statement:**

Alternative Living Solutions is committed to developing innovative programming that challenges and enhances community supports for the youth and families we serve.

### **2. Legal entity/ description of facilities:**

Alternative Living Solutions (ALS) was founded in 2007 as a gender specific female program and began operation on July 2, 2007. In 2010, ALS began accepting male referrals as well. ALS conducts business as a 501(c) 3 non-profit organization under the Internal Revenue Service Code. ALS is licensed by the Pennsylvania Department of Human Services (DHS) pursuant to Title 55 Pa. Code Section 3800 as a Transitional Living Facility whose primary focus is to meet the needs of at risk and aging out youth. All the facilities currently operated by ALS are in Westmoreland County, Pennsylvania. The corporate office mailing address for ALS is 2108 Tartan Court, Latrobe, Pennsylvania 15650.

ALS currently operates 3800 licensed apartment style facilities at seven locations for young our teens and young adults.

### **3. Services sites:**

Alternative Living Solutions operates seven licensed transitional living apartments in the Greensburg, Pa area.

**915 Georges Station Road, Greensburg, PA** is a two-story single-family dwelling consisting of 2 bedrooms, a bathroom, living room, dining room, and kitchen. There are also two staff offices on the first floor of this building. The laundry area is in the basement of an adjoining facility. This home is licensed to house up to 4 clients.

**917-A Georges Station Road, Greensburg, PA** is a first-floor apartment consisting of 3 single bedrooms, full bath, and kitchen. This apartment is licensed to house up to 4 clients. The laundry area is in the basement.

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[alternativelivingsolutions.com](http://alternativelivingsolutions.com) or [ALS-PA.com](http://ALS-PA.com)

Broad Street Apartments  
1339 Broad Street  
Greensburg, PA 15601  
Phone (724) 834-3496  
Fax (724) 834-4200

Georges Station Apartments  
915 Georges Station Road  
Greensburg, PA 15601  
Phone (724) 837-2341  
Fax (724) 836-2469

ALS ~ Administration  
2108 Tartan Court  
Latrobe, PA 15650  
Phone (724) 493-2509  
Fax (724) 424-8772

**917-B Georges Station Road, Greensburg, PA** is a second-floor apartment consisting of 3 single bedrooms, full bath, and kitchen. This apartment is licensed to house 3 clients. The laundry area is in the basement.

**921 Twin Run, Georges Station Road, Greensburg, PA** is a one story single-family dwelling consisting of 4 single bedrooms, 2 bathrooms, a large living room and kitchen with the laundry area in the basement. This facility is licensed to house up to 4 clients.

**1339 Broad Street, Greensburg, PA** is a first-floor apartment consisting of 2 bedrooms, bathroom, living room and kitchen. The laundry area is in the basement. This apartment is licensed to house up to 4 clients.

**1339-A Broad Street, Greensburg, PA** is a second-floor apartment consisting of 2 single bedrooms, bathroom and kitchen. The laundry area is in the basement. This apartment is licensed for 2 clients.

**1339-B Broad Street, Greensburg, PA** is a third-floor apartment consisting of 3 bedrooms, bathroom and kitchen. The laundry area is in the basement. This apartment is licensed to house up to 4 clients.

#### **4. Best practice objectives and activities:**

ALS subscribes to the Daniel Memorial best practice protocols for enhanced independent living programs for young adults. Upon admission, the tutor administers to each client a pre-test life skills assessment (fourteen categories) to establish a baseline for their individualized skills plan. There is ongoing instruction and review of their skills plan to reinforce their strengths and to identify additional needs for successful attainment of their goals. Intermediate-tests are offered (ninety days) to measure competency improvement with a computer-generated skills plan being periodically updated. A client may test out with a high competency score. Under ideal discharge planning conditions, a post test may be given at the time of discharge as a measure of progress.

The program objectives, activities and associated outcomes for ALS clients are in large part tailored by the uniqueness of our clients. ALS serves an older adolescent and young adult population, ages 16 to 20. All have been adjudicated / co-adjudicated delinquent or dependent, many of whom are unable to return to their homes. Therefore, ALS clients are required to obtain the skill sets necessary to become independent by the time the Court's jurisdiction concludes.

The primary facility objective of ALS is to develop a positive community culture for each of its sites. In doing so, ALS clients are required to advance their competencies in the areas of pro-social skills, emotional and behavioral stability in an ongoing effort to become productive members of society. ALS is committed to aiding our clients in advancing their skills and competencies in the five principal domains of pro-social skills, moral reasoning, academic or vocational proficiencies, workforce development, and independent living skills. The anticipated outcome for ALS clients is to achieve the skills

necessary to become an independent and productive member of society. All staff are trained in the Prudent Parent initiative, which enhances the clients' opportunities in the community.

**5. The program activities that have been integrated into the ALS system of care in order to accomplish its objectives are as follows:**

**Education / Vocational Training** – ALS clients participate in the public education system. ALS clients attend either the Greensburg Salem or Hempfield Area School Districts or their alternative school components. ALS clients are eligible to participate in school sports, activities, and functions. ALS clients who wish to pursue a GED can do so by attending classes at various community sites or at the community college level. Finally, ALS clients who qualify are eligible to attend college classes at the Westmoreland County Community College or local universities which are located within several miles of all our facilities. ALS also offers remedial tutoring through Title 1 programing.

**Counseling** – ALS does not permit unconventional treatment modalities. All court ordered treatment and counseling services are obtained via outside providers. Prevailing research indicates that youth can benefit from Cognitive Behavioral Therapy (CBT), Motivational Interviewing (MI), Prudent Parent, and Post Traumatic Stress Disorder (PTSD) interventions. The ALS Clinical Director utilizes these best practices approach with the clients. All youth can attend CBT groups with the Clinical Director where they may learn how to identify thinking errors and common mental mistakes as a means of taking responsibility for their behaviors. Only those clients with an identified need will participate in PTSD groups with the Clinical Director.

**Independent Living and Life Skill Enhancement** – ALS is a transitional living facility and a significant amount of attention is devoted to providing a means whereby clients can develop the skills necessary to eventually “live on their own.” This program activity is initiated on day one of the client’s placement because of the structure of the program. All clients live in an apartment style residential setting and are ultimately responsible for all aspects of apartment living. The specific activities associated with this portion of the ALS experience includes but is not limited to: doing laundry, planning shopping for and preparing all meals, budgeting, cleaning the inside and outside of their apartment, learning how to access public transportation, seasonal activities like cutting grass and shoveling snow, and perform minor repairs and upkeep activities within their apartment.

**Employment** – An important part of the ALS experience is developing the skills necessary to seek, obtain, and retain gainful employment. Of equal importance is enabling a client to develop positive work habits and to learn how to properly interact within the work environment. All clients are urged to seek gainful employment while placed at ALS and on average most of the clients are gainfully employed at any given time.

**Positive Community Culture** – All the ALS facilities are located in community settings, so an important part of our living plan is to assist clients in learning how to live harmoniously within that community setting. One of the goals for ALS clients is to

establish connections within the community whether they are through school, work, attendance at church, or recreational activities as well as developing healthy peer relationships. In doing so, ALS clients will not only serve their best interests but also serve as positive role models for other residents in the program.

**6. The services that are delivered directly by the agency are:**

**Transitional Living Apartments**

**Housing, room and board** – ALS operates seven (7) transitional living sites for males and females all of which are separately licensed by the Department of Human Services.

**Supervision** – ALS provides 24/7/365 staff availability over all its transitional living units. The level of supervision is suitable to the characteristics of independent living clients and consistent with current DHS regulations governing the same.

**Food** - Since ALS is a transitional living facility and part of the program requirements is that the individual clients prepare their own meals. ALS staff assists the clients in the development and preparation of healthy meal plans. ALS provides the resources for the purchase of the food necessary to prepare daily meals based upon the menus and budgets arranged by the clients.

**Clothing** - Each client is required to bathe and change cloths daily. ALS provides clothing based upon the initial county clothing allotment and additional clothing is purchased on an as needed basis.

**Health / Medical Care** - Upon intake each client receives a Health and Safety Evaluation to assist in identifying any mental and/or physical concerns of the youth. If not already completed the EPSDT screening is administered. At the time of admission all health and safety concerns will be addressed in conjunction with the client, ALS staff, and the child's family and county representative.

**Educational / Vocational Services** – ALS clients attend public school in either the Greensburg Salem School District or the Hempfield Area School District. ALS clients attend either regular school classes or an alternative educational setting provided by the school district in which they reside. Some ALS clients pursue their GED at either community locations or at the Westmoreland County Community College. Furthermore, ALS residents who elect to pursue a college education may do so at the Westmoreland County Community College or one of the local universities. ALS also offers tutoring through Title 1 programing.

**Recreational/Social/Cultural Activities** – ALS clients are members of the communities in which they reside and therefore are able to participate in recreational, social, and/or cultural activities available through their school or community within the Prudent Parent guidelines. Residents have access to parks, walking and biking tails, theaters, movies and other similar types of activities.

**Coordination of outside services** - ALS staff work diligently in order to take full advantage of as many community based supports as possible, therefore; clients who are in need of behavioral or substance abuse counseling or therapy obtain these services via service providers located within the community. This approach also applies to all medical and dental services as well as other screening services required by clients upon admission. ALS clients are encouraged and instructed in the methods by which appointments for services are made as part of their independent living training while in our care. When necessary, ALS staff provides transportation to outside appointments as required.

## **7. Criteria and procedure for acceptance, discharges, and reports:**

ALS accepts referrals who are between 16 and 20 years of age. Clients who are referred for placement may be adjudicated / co-adjudicated delinquent and / or dependent. ALS will consider clients with a wide range of delinquent or dependent behaviors. Potential clients with a history of mental health or substance abuse treatment will be considered for placement based upon their behaviors, service plans and goals. Likewise, potential clients who are prescribed psychotropic or other behavior management medications will also be considered for placement. Many of the clients who are referred for service to ALS are homeless by nature of their family circumstances (parental abandonment, incarceration of parent(s), or one or more parent(s)/guardians deceased). ALS is ideal for adjudicated youth who are ready to “step up” from a RTF, group home or residential facility. By the very nature of these clients’ risk of sex trafficking, ALS provides a safe environment and enhanced safety net for them. ALS is ideal for those teen parents who have children and need skill development leading to the reunification with their children. ALS is appropriate for an older adolescent whose adoption has failed to materialize as planned and is now in need of transitional living facilities. Finally, we accept clients who are covered by Act. 80 and 91 of 2012 commonly referred as dependent children who are “aging out of the system of care” or children who have requested permission from the Court to return to a system of care having been previously discharged and released from the county’s custody.

Clients who are not suitable for acceptance are those who have demonstrated aggressive behaviors in the recent past or who have been adjudicated delinquent of a felony offense involving acts of violence. Also, those individuals who require considerable levels of personal health care may not be appropriate. In addition, youth whom require 24/7 security monitoring or who would otherwise be considered a security risk may also not be suitable for placement.

Referrals to ALS should be made directly to the Clinical Director (724-322-0063) or the Operations Director (724-433-2498). The CEO may also be called (724-493-2509) if the previous contacts are not available.

ALS requests that at a minimum the referral information include the following documents:

Petition alleging dependency or delinquency and corresponding adjudication and dispositional order; recent social summary that includes at a minimum the

youth's demographic information, along with a comprehensive history of the child's family and their involvement with the referring agency; the County making the referral; the primary reason for the referral; and any information on referrals to other facilities where the child was rejected for placement and the reason for the rejection. ALS also request recent medical evaluations along with a copy of the client's immunization record; plus, any psychological and/or psychiatric evaluations; prior facility or institutional placement reports. The YLS for delinquent youth is especially helpful.

ALS accepts clients on a normal and emergency / shelter basis depending on the need of the referring agency. It is anticipated that referrals made on an emergency / shelter basis will come with a limited amount of information with the full complement of information to follow on a very timely basis. These youths must be willing and able to follow the ALS rules of conduct expected from all clients.

Planned discharges from ALS will be recommended at such a time when the client has successfully reached the goals as outlined in their ISP. Discharges will be coordinated between the appropriate ALS staff (Clinical Director / Operations Director / Supervisor) and the appropriate referring Court / Agency staff.

Unplanned discharges from the program are avoided at all costs; however, they do occur from time to time. During these occasions, ALS staff will work with the committing Court / Agency to transition the client from ALS to an alternate placement as agreed upon by all parties.

Services to the client are documented daily as well as through monthly and quarterly comprehensive reports. Reports are available to the Court and placing Agency upon request and in sufficient time to be included in all dispositional review hearings scheduled before the Court.

## **8. Qualifications of staff including the individual responsible for administering the program:**

**CEO:** Monitors and oversees the operations of the agency. CEO manages the program, business, maintenance, and human resource functions for effectiveness. This individual conducts Board of Directors' meetings, and is the principle liaison with Federal, State, County and local government entities. The CEO has the final decision on employee hiring, discipline, and discharges. Minimum Qualifications: BA or BS degree in human services related field or equivalent experience and education and possess all clearances and be at least 21 years of age.

**Operations Director:** Primary responsibility is the day to day operations of the program. This individual conduct annual and special employee evaluations, maintains all human resource files, mediates grievances at all levels and interviews and recommends prospective employees for hiring to the CEO. OD has direct management responsibility of the Clinical and Program Directors. OD has primary client admissions and discharge authority. Minimum Qualifications: BA or BS degree in human services related filed or

equivalent experience and education and possess all required clearances and be at least 21 years of age.

**Clinical Director:** Act as lead liaison with counties, families and all other family service plan partners, administer admissions procedures for the program, manage ISPs, conduct group exercises and interventions, train staff in Cognitive Behavioral Therapy and Motivational Interviewing, conduct PTSD groups as needed and participate in staff meetings. Minimum Qualifications: A Master's Degree or BA or BS in counseling related field and three years of experience, possess all clearances and be at least 21 years of age.

**Program Director:** Monitors and directs the day to day program operations of the agency as well as supervises the daily monitoring of the effectiveness of the program. This individual conduct annual and special employee evaluations, and interviews and recommends prospective employees for hiring to the OD. Reviews client referral information and conducts client interviews. Makes recommendations for placement to the OD for admission. Minimum Qualifications: BA or BS degree in human services related field or equivalent experience and education and possess all required clearances and be at least 21 years of age.

**Supervisor:** Supervise Youth Counselors and Youth Care Workers. Schedule employees for daily 24/7 structure and supervision, monitor and maintain youth files, coordinate transportation and attend court appearances, conduct annual and special performance evaluations for Youth Counselors and Youth Care Workers, ensure safety of apartments and monitor fire drills, review and implement disaster plan and maintain community relations with fire and police departments, schools, employers as well as transport and/or accompany youth to appointments and monitor and direct the day to day operations of the apartment sites. Minimum Qualifications: A BA or BS in a human service related field or AD and equivalent experience, possesses all clearances, and is at least 21 years of age.

**Youth Counselor** – Maintain daily 24/7 structure and supervision, monitor youth safety and whereabouts at all time, complete wave evaluations, monitor ISP, transport and/or accompany youth to relevant appointments, assist in aspects of meal planning and preparation, monitor all living areas. Minimum Qualifications: BA or BS in a human service related field or equivalent type experience, possesses all clearances, and is at least 21 years of age.

**Youth Care Worker** – Monitor youth safety and whereabouts at all times, including sleep checks, keep common areas in order, all house laundry washed, dried and folded and stored in orderly fashion, inspect each apartment for property cleanliness and safety, conduct perimeter checks of the grounds and facility during third shift coverage, inventory supplies on weekly basis and transport students to necessary appointments. Minimum Qualification: High School diploma or equivalent, possess all clearances, and is at least 21 years of age.

**9. The degree and method of family involvement and the method used to maintain family involvement:**

ALS believes that a client's family is an important part of their development into adulthood. Upon admissions, families are encouraged to participate in the development of the ISP. Depending on a client's progress and treatment track, the client's family may be called upon for providing home visits for the client and as a resource upon release. Family units who seek support in the reunification process will be assisted by the Clinical Director.

ALS recognizes the need for a permanent connection for all youth. When independence is the goal, the agency and individual staff are committed to the permanency need of the clients.

**10. Behavioral management policies and techniques including the disciplinary methods utilized by the agency and how these disciplinary measures are linked to the agency's policies:**

ALS utilizes a daily point system whereas clients are evaluated on separate behavioral areas daily. Clients are required to accumulate a minimum percentage of points to earn privileges such as community time, social outings, use of cell phone, house phone, and use of computer (other than for homework). Clients who fail to earn the minimum number of points are subject to consequences agreed to in advance by each youth. In addition to the point system, ALS utilizes a Sand Dollar (token) economy. Sand Dollars are awarded to reinforce positive behaviors and help motivate clients. Some examples of how clients may earn Sand Dollars include: assisting in a tour of the facility when there are visitors, performing extra chores, displaying positive behaviors and just being helpful. As clients earn Sand Dollars they may spend them in the Sand Dollar Shop on snacks, electronics, gift cards, personal care items, clothing and home décor.

Because of the independent nature of the ALS program, it is extremely important that the youth placed in the program adhere to all program rules as well as all local and State laws. For everyone's safety, ALS has developed the following list of non-negotiable rules. These rules apply equally to all of the TL apartments.

- Safety:** All youth are expected to act in a safe manner and report all safety concerns.
- Tobacco:** Smoking and smokeless tobacco products including vapes are not permitted in any apartment or on ALS grounds;
- Drugs:** Non-prescription drugs are not permitted. All prescription drugs and over the counter medications are monitored by ALS staff.



ALS staff may randomly drug test a youth at any time with probable cause;

**Alcohol:** Possession or consumption of alcohol is not permitted;

**Visitors:** No unauthorized visitors are permitted;

**Sexual relations:** Sexual relations of any kind are prohibited in the apartments and on ALS grounds.

#### **11. Educational and training services available:**

ALS students may attend community based high school educational facilities or alternative educational programs operated by the local school districts or other numerous community organizations. This includes GED preparation, instruction and testing. As may be appropriate, ALS students are eligible to attend community or local colleges in order to pursue an associate or bachelor's degree of their choosing. Technical schools for welding, food service, nursing assistant, construction trades, information and medical technology and other specialties are available as well. ALS also provides remedial tutoring services for interested students via Title 1 programing.

#### **12. Recreational activities provided as part of the program of services, if any:**

ALS clients have access to a wide variety of community based recreational activities including shopping, movies, community and amusement parks, playgrounds, walking and bicycle trails, and theaters. Based upon the level of the client's behavior, they are able to pursue the recreational activity of their choosing.

#### **13. Policies and arrangements regarding religious observances:**

At the time of admission, ALS clients are asked which if any religious affiliation they identify with. If at any time during their time with ALS a client expresses an interest in attending a religious program the staff at ALS will help them make arrangements to attend the service or function of their choice.

#### **14. Anticipated Outcomes:**

ALS subscribes to the philosophy that all clients need to have a permanent connection in their lives, during and especially, following discharge from the juvenile system. Therefore, ALS stresses family involvement and seeks to assist the client in finding, identifying, nurturing, and compromising with the significant individuals they have or will encounter. Even though there may be initial resistance to adoption, foster care, or other positive relationships, ALS will continue to actively promote the need for those forever relationships. On a parallel track, independent life skill development is stressed so

the client may experience and build a broader range of interpersonal options as they move towards interdependence with others who may enter their lives now and in the future.

**15. Current DHS license numbers and corresponding address:**

Broad Street Apartments  
1339, 1339A & 1339B Broad Street  
Greensburg, Pa 15601  
PH: 724-834-3496  
FAX: 724/834-4200

Georges Station Apartments  
915, 917-A, 917-B, 921 Georges Station Rd.  
Greensburg, Pa 15601  
PH: 724-837-2341  
FAX: 724/836-2469

**Applicable License Numbers and Locations:**

441000 - 1339 Broad Street  
444600 - 1339A Broad Street  
444610 - 1339B Broad Street  
442110 - 915 Georges Station  
444620 - 917A Georges Station  
444610 - 917B Georges Station  
443960 - 921 Georges Station / Twin Run

**16. Referral process:**

Referrals can be made by calling one of the numbers below:

Clinical Director at 724-322-0063.

Operations Director at 724-433-2498.

You may also go online at [ALS-PA.com](http://ALS-PA.com) and fill out the specific client referral page.

Should you encounter difficulties in the above processes, please call the CEO directly at 724-493-2509.

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